



CITY BRUNCH

New Account Request Form

Company Name		
Company Registration Number		
Minimum Order £		
Registered Address	Line 1	
	Line 2	
	Line 3	
	Post Code	
Delivery Address	Line 1	
	Line 2	
	Line 3	
	Post Code	
Telephone Number		
Fax Number		
E-Mail		
Contact Name		
Account Contact <i>(If different from above)</i>		

Opening Times		Access Delivery Time	
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Credit references: Please supply details of two credit references below

Name of Company:	Name of Company:
Contact Name:	Contact Name:
Address:	Address:
Telephone Number:	Telephone Number:
E-Mail:	E-Mail:

I HAVE READ AND AGREED TO THE TERMS AND CONDITIONS OF THE SUPPLY

SIGNATURE:

POSITION: Owner

DATE:



CITY BRUNCH

TERMS AND CONDITIONS OF SUPPLY

1. City Brunch will supply, on request, its food and drink products.
2. City Brunch will deliver only to sites that have been expressly agreed in advance between the customer & City Brunch. The delivery shall be free of any charge only if the minimum order requirements have been adhered to or we have consented to waiver in writing.
3. City Brunch undertakes to make deliveries within the chosen time slot following the placing of an order. These deliveries are conditional on orders being received before 5pm. Orders placed after this time are not guaranteed to be delivered at the requested time, we will contact you or contact us to discuss options.

Orders placed the same day need to be phone notified on 0207 9296362 prior to placing the order online.

4. All Orders to be placed via our website unless is otherwise agreed by management . Orders placed by any others means may not be accepted.
5. In the event of any products supplied by City Brunch to the customer being considered unacceptable, City Brunch undertake to replace or refund these on condition that;
 - a. The customer informs City Brunch within 1 hour of delivery.
 - b. The products are kept for inspection by City Brunch. City Brunch may waive this right at their discretion.
 - c. The products have been stored appropriately and in compliance with paragraph.
6. All cold food supplied by City Brunch should be stored in a cool room ideally a fridge and consumed within 4 hours of receipt.
 - a. All Hot food must be kept at 63°C or above an consume within two hours.
7. Each delivery made by City Brunch to the customer will be accompanied by a delivery note OR invoice which must be signed for by an authorized person.
8. Invoices/ Delivery Notes supplied by City Brunch to the customer will be deemed correct on receipt of authorised signature. Any queries/disputes must be logged within 24 hours of receipt of invoice.
9. The customer recognises the payment terms of City Brunch which are: **MONTHLY**. City Brunch reserves the rights to charge interest on the total amount owing and may suspend deliveries until an account is settled in full.
10. City Brunch reserves the right to review pricing at any time should there be any substantive changes in raw material costs.
11. Payments can be made ONLINE, BACS, PHONE or by CHEQUE. Our Bank Account details are:
Account name: **CITY BRUNCH LTD**
Account number: **45618160**
Sort code: **309009**

I HAVE READ AND AGREED TO THE TERMS AND CONDITIONS OF THE SUPPLY

SIGNATURE:

POSITION:

DATE: